

Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.

United States Department of Agriculture,
FOREST SERVICE.

LIST OF STANDARD ARTICLES OF EQUIPMENT, STATIONERY, AND OFFICE
SUPPLIES TO BE PROCURED UPON REQUI-
SITION TO THE FORESTER.

Articles not appearing upon this list are to be purchased, when possible, in the field, upon letters of authorization. If not to be procured advantageously in a local market, the circumstances should be explained to the Forester by letter and they will be furnished from Washington upon special requisition.

Revised editions of this list will be forwarded to forest supervisors *without request*.

INSTRUMENTS AND FIELD EQUIPMENT.

Alidades, ruler.

Axes, marking.

Badges, "Forest Service." (Issued in accordance with "Service order" No. 134, dated April 30, 1907.)

Bags, riding saddle (for inspectors' use).

water, 2½-gallon.

5-gallon.

Barometers, aneroid, 12,000'.

Blankets, saddle (for inspectors' use).

Books, First Aid.

Brackets (telephone), 12" standard W. U.

Buckets, canvas, water.

Buffalo grips, for stretching telephone wire.

Calipers, 34".

51".

60".

Cameras, 4 x 5 Century, with roll-holder (use for camera must be explained).

Canteens, Lanz, $\frac{1}{2}$ -gallon.

Cases, camera.

leather, manuscript (for inspectors' use).

canvas (for rangers' use).

leather (for surveyors' compasses).

leather (for Brunton compasses).

medicine.

leather (for camera tripods).

Chains, surveyors', 66', with snap at 33'.

Climbers, tree, lineman's.

Cloth, focusing.

Compasses, pocket sight, 2'' needle.

“Forest Service,” surveyors' standard, $2\frac{5}{8}$ '' needle.

(“Surveyors’,” $3\frac{1}{2}$ '' needle, superseded by above.)

Connectors, wire.

Curves, draughtsman's, 3 patterns.

Dies, steel, “Forest Service” (for supervisors' use).

“Condemned, U. S.” (for inspectors' use).

Dividers, draughtsman's, extension.

ordinary.

proportional.

bow.

bow pen.

bow pencil.

Extinguishers, fire, “Underwriters.”

First-aid packets.

Flags, 3' x 5'.

Frames, blueprinting, 24'' x 30''.

Glasses, magnifying, barrel.

2-lens.

field, monocular (for forest assistants).

Hammers, marking.

Handles, long, for marking hatchet and marking ax.

Hatchets, marking.

Haversacks, “U. S. Army” pattern.

Holders, blank, large and small.

Hypsometers, Klaussner.

Insulators, 12-ounce pony glass.

Jacob staffs.

Leveling and stadia rods.

Levels, Locke.

Padlocks, " Forest Service " pattern, with four keys.

Pens, draughtsman's, double-curve.

single-curve.

ruling.

Pins, surveying, sets of eleven.

Planimeters.

Pliers, 8'', lineman's.

5'', long nose.

Plumb bobs.

Protractors, triangular, xylonite (may be used as a 45-degree triangle).

Rules, log, Scribner's, Decimal C, 30''.

48''.

60''.

scale, metal, 12".

boxwood, 6'', "Forest Atlas Standard."

bristol board, 6", "Forest Atlas Standard" (a convenient pocket scale).

boxwood, triangular, 12".

Sheaths, leather, for marking hatchet and ax.

Squares, "T," 24".

48''.

Straight edges, 24".

48''.

Tally registers.

Tapes, linen, 50¢.

steel, 12'.

50' (diameter graduations one side).

100'.

Telephones, portable.

Tent flies, 14' x 14'.

Tents, canvas, 7' x 9'.

14' x 14'.

Thermometers, wall.

Traverse boards.

Triangles, xylonite, 45 degrees.

4".

6''.

9''.

18''.

Triangles, xylonite, 30 x 60 degrees.

4".

6".

9".

18".

Tripods, camera, telescopic.

for surveyors' compasses.

for traverse boards.

Wire, telephone, No. 12 B. B., galvanized.

Zuwachsbohrers.

FURNITURE.

Cases, card-filing, 2-drawer, for 4 x 6 cards.

map-filing, 4-drawer "Economy," with top and base.

sectional units—

No. 1, 4-drawer, for filing maps, etc.

No. 2, 2-drawer, letter size, for vertical filing.

No. 3, 9-drawer, correspondence unit.

No. 4, 6-drawer, document file (for use *only* for filing rangers' reports).

No. 5, cupboard base.

No. 6, 21-drawer, for forms.

No. 7, bookcase.

base (not needed when cupboard base is used).

top.

Chairs, common bent wood.

revolving, half-arm, office.

spring-back, typewriter.

Cuspidors, nickel-plated.

Stands, typewriter, wood.

Tables, office, 60".

Typewriters, Oliver (for supervisors).

Sun (for inspectors, etc.).

STATIONERY AND OFFICE SUPPLIES.

Bands, rubber, No. 16, $\frac{1}{8}$ " wide, $2\frac{1}{2}$ " long.	} In boxes of one gross each.
No. 30, $\frac{1}{8}$ " wide, 2" long.	
No. 32, $\frac{1}{8}$ " wide, 3" long.	

Baskets, desk, wire, 1-tray.

Blotters, hand, elastic.

Books, note, 5" x 8", indexed.

field.

stenographic.

blank, letter size.

journal of expenses.

Bottles, color (for holding tints used for mapping).

Boxes, promise card.

Brooms, whisk.

Brushes, counter, duster.

typewriter, bone handle.

long handle.

Calendars, "Handy," pads only.

holders for "Handy" calendars.

"Department of Agriculture," wall.

Cards, index, 3" x 5".

4" x 6".

guide 3" x 5", buff, $\frac{1}{5}$ -cut, A to Z.

3" x 5", buff, $\frac{1}{3}$ -cut, monthly.

3" x 5", salmon, $\frac{1}{5}$ -cut, days of the month.

4" x 6", buff, $\frac{1}{5}$ -cut, A to Z.

4" x 6", blue, 1-cut, plain.

4" x 6", blue, 1-cut, printed heading: "Timber Sales,"

"Free Use," etc.

4" x 6", buff, $\frac{1}{2}$ -cut, plain.

4" x 6", buff, $\frac{1}{5}$ -cut, plain.

cap-size, buff, $\frac{1}{3}$ -cut, centers plain.

buff, $\frac{1}{3}$ -cut, printed heading: "Timber Sales,"

"Free Use," etc.

buff, $\frac{1}{5}$ -cut, centers plain.

buff, $\frac{1}{5}$ -cut, A to Z.

letter-size, buff, $\frac{1}{3}$ -cut, plain.

buff, $\frac{1}{3}$ -cut, printed heading: "Timber Sales,"

"Free Use," etc.

buff, $\frac{1}{5}$ -cut, centers plain.

buff, $\frac{1}{5}$ -cut, A to Z.

Cases, transfer, letter-size, Y & E, loose-sheet.

cap-size.

for 4" x 6" cards.

Clips, board.

paper, "Gem," boxes.

"Ideal," large, boxes.

Cloth, cheese, in bolts of 10 yards.

tracing, 36" wide, in rolls of 10 yards.

42" wide, in rolls of 10 yards.

54" wide, in rolls of 10 yards.

Covers, desk, gingham.

Crayons, "Forest Atlas Legend," set of 12, for mapping.

lumber, black, for rangers' use.

blue, for check scaling.

red, for re-check only.

Envelopes, manila, $3\frac{7}{8}'' \times 8\frac{7}{8}''$, franked.

Envelopes, manila, $3\frac{7}{8}'' \times 8\frac{7}{8}''$, franked.

$5'' \times 8\frac{1}{2}''$, franked, for mailing "Use Book."

$6\frac{1}{2}'' \times 10\frac{1}{2}''$, franked.

$9'' \times 11''$, franked.

$9'' \times 11''$, franked: "Letter Mail."

$9\frac{1}{2}'' \times 12''$, franked.

$10'' \times 14''$, franked.

$10'' \times 14''$, franked: "Letter Mail," addressed to "The Forester—Inspection."

white, $3\frac{1}{2}'' \times 6''$, franked.

$3\frac{7}{8}'' \times 8\frac{7}{8}''$, franked.

$3\frac{7}{8}'' \times 8\frac{7}{8}''$, franked: addressed to "The Forester."

$4\frac{1}{8}'' \times 9\frac{1}{2}''$, franked.

$4\frac{1}{8}'' \times 9\frac{1}{2}''$, franked: addressed to "The Forester—Inspection."

Envelopes, green, $3\frac{7}{8}'' \times 8\frac{7}{8}''$, franked: addressed to "The Forester (Timber Sales bid)."

Eradicator, ink, "Collins's."

Erasers, rubber, "Dixon's," No. 874.

"Faber's-Comet," No. 1087.

"Faber's," ruby, No. 212.

"K. & E.," sponge, small.

Fasteners, paper, "Hotchkiss—Automatic."

"McGill's—Dennison's."

Files, letter, "Favorite" (for rangers' use).
stick.

Folders, vertical-filing, cap-size.

letter-size.

Franks (for use in mailing official papers, packages, etc.).

Glasses, drinking.

Holders, letter-size, loose-sheet, end-opening.

copy, "Ideal."

rubber stamp, revolving, 2-wheel.
3-wheel.

Indexes, loose-sheet, "Y. & E.," A to Z. } For use in section No. 3,
"Y. & E." "special." } standard filing case.

Ink, drawing, "Higgins's," black waterproof.

blue.

brown.

green.

brick-red.

scarlet.

vermilion.

violet.

Ink, drawing, "Higgins's," yellow.

orange.

"Sanford's," green.

white.

"Pomeroy's," yellow.

fountain-pen, bottles, in wooden cases, with fillers.

mimeograph, tubes.

rubber-stamp, black.

red.

Ink wells, plain, glass, small.

Mats, rubber (for use under cuspidors).

Oil, typewriter, in 1-ounce bottles.

Openers, envelope, steel.

Pads, rubber-stamp, black.

red.

Paper, blotting, 19" x 24", green.

19" x 24", white.

4" x 9½", white.

carbon, black, semi, 8" x 10½".

coordinate.

cross-section, 20", in rolls.

drawing, 36" wide, in rolls of 10 yards.

42" wide, in rolls of 10 yards.

54" wide, in rolls of 10 yards.

mimeograph stencil, sheets.

tracing, 36" wide, in rolls of 10 yards.

42" wide, in rolls of 10 yards.

54" wide, in rolls of 10 yards.

wrapping, heavy, in quires.

writing, Chesapeake, 8" x 10½", ruled (for second sheets).

8" x 10½", ruled, printed: "United States Department of Agriculture, Forest Service," with lines for post-office, express, and telegraph addresses. (For field use.)

Crown linen, 8" x 10½", plain (for second sheets).

8" x 10½", printed: "United States Department of Agriculture, Forest Service." (For field use and for mimeograph letters.)

impression, 8" x 10½", plain.

8" x 10½", printed heading: "United States Department of Agriculture, Forest Service."

Paper, writing, Superior linen, 8'' x 10½'', plain (for carbon copies).
 scratch, yellow, 2⅝'' x 4'', in pads of 50 sheets.
 5¼'' x 8'', in pads of 50 sheets.
 8'' x 10½''.

Paste, photo library, in glass jars.

Pencils, colored, blue.

brown.

green.

red.

drawing, Koh-i-noor—2H.

4H.

7H.

graphite, No. 2, with rubber tips.

No. 3, with rubber tips.

large lead.

Penholders.

Pens, fountain. (Will be furnished for use of permanent force *only*.)

If lost, the Forest Service must be reimbursed.)

Pens, steel, 4 kinds, 1 fine, 1 Falcon, 2 stub.

Pen racks.

Pins, cones.

Pointers, pencil, sandpaper.

Polish, furniture, in 4-ounce bottles.

Ribbons, typewriter, black record and purple copying (name of machine to be specified).

Rulers, office, 12''.

18''.

Screw-drivers, typewriter.

Shears, large.

small.

Sponges.

Stamps, rubber, mounted on wood blocks, as follows:

“Original.”

"Original for Forester."

“Duplicate.”

“Supervisor’s Copy.”

"For Officer in Charge."

"Duplicate for Forest Supervisor."

"Copy for information of Field Officer in Charge."

"Ranger's Copy."

"For Supervisor's Files."

“Duplicate for Permittee.”

"Copy for Information."

"Copy for information of Field Officer."

“Duplicate for Purchaser.”

Stamps, rubber, "Answered."

"Received."

"Approved."

"Acting."

"Forest Supervisor."

"Acting Forest Supervisor."

"Closed ——— Tr. No. ———"

"Respectfully forwarded to Forester."

"Duplicate for information of the Forester."

"To be returned by Field Officer."

"North."

"South."

"East."

"West."

"Northeast."

"Southeast."

"Northwest."

"Southwest."

"Norte."

"Oriente."

"Sur."

"Occidente."

} Letters $\frac{1}{2}$ " or $\frac{3}{4}$ " high for filling in
posters, etc.

mounted on "Superior" daters, for stamping correspondence.

in sets, alphabetical and numerical, for stamping posters, etc., $\frac{3}{4}$ " letters.

Staples, "Dennison's," boxes.

for "Hotchkiss" Automatic Fastener, boxes.

Tacks, carpet, boxes.

thumb, medium, blocks of 1 dozen.

Tags, shipping, plain.

franked.

Tape, red, spools.

Twine, jute, heavy, in 1-pound balls.

cotton, white, in 1-pound balls.

Tubes, mailing, assorted sizes.

Varnish, mimeograph, in bottles.

Wax, sealing, in sticks.

Weights, paper.

HERMON C. METCALF,
Chief of Maintenance.

